

## **User Guide**

# **Enrolment step by step guide**

## **Student Experience and Administration Domain Adelaide University**

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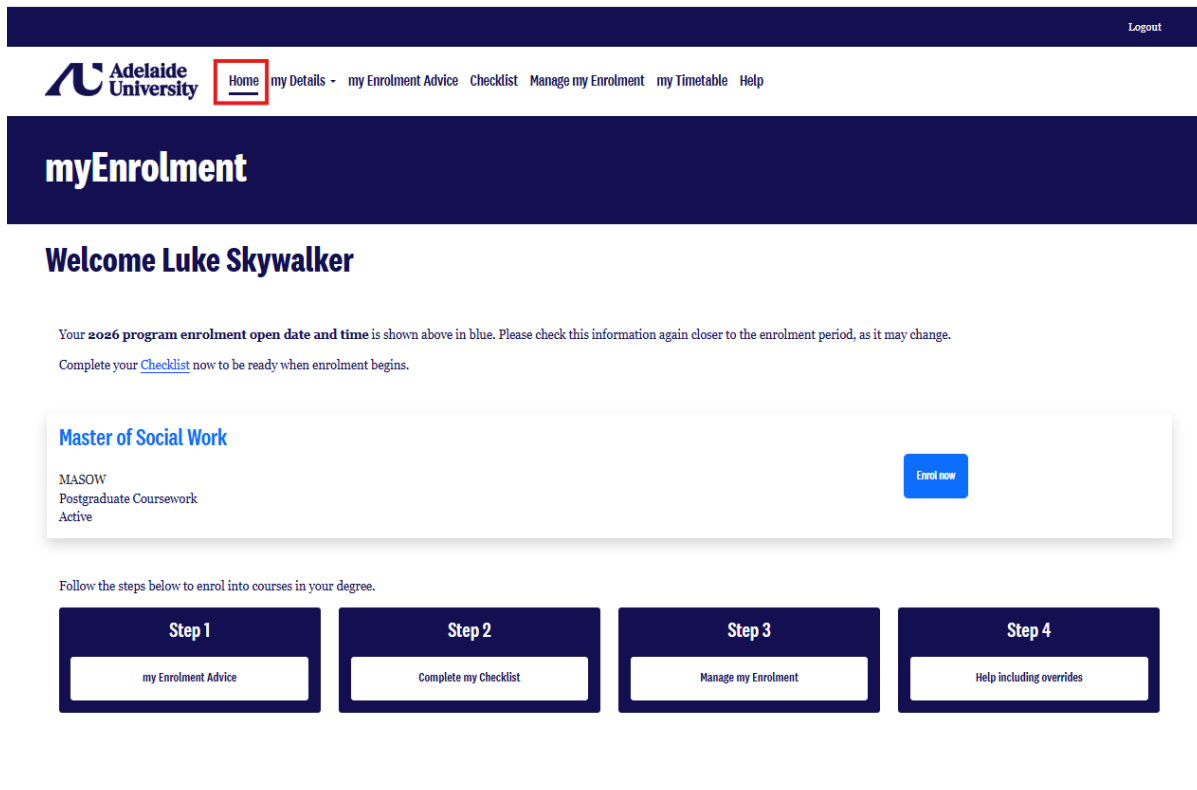
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## New Students

### Start of Year

The welcome email sent to your personal email account and the **myEnrolment Home page** will provide **your specific program enrolment open date and time**.

**If there is no enrolment open date listed in blue text at the top of the myEnrolment Home page, your program has already opened for enrolment.**



The screenshot shows the myEnrolment Home page. At the top is a dark blue header with the Adelaide University logo and a navigation menu: Home (highlighted with a red box), my Details, my Enrolment Advice, Checklist, Manage my Enrolment, my Timetable, and Help. Below the header is a dark blue banner with the text "myEnrolment". Underneath is a white section titled "Welcome Luke Skywalker". It contains a message about the 2026 program enrolment open date and time, a link to the Checklist, and a card for the "Master of Social Work" program (MASOW Postgraduate Coursework Active) with an "Enrol now" button. Below this is a section titled "Follow the steps below to enrol into courses in your degree." with four steps: Step 1 (my Enrolment Advice), Step 2 (Complete my Checklist), Step 3 (Manage my Enrolment), and Step 4 (Help including overrides).

### Mid-Year


If enrolling at mid-year, you can enrol as soon as you receive your AU welcome email. It contains important information and details on how to enrol.

## Continuing Students

Continuing student enrolments open from December for the following year.

Information about **your specific program enrolment open date and time** will be available on your **myEnrolment Home page** closer to this time.

**If there is no enrolment open date listed in blue text at the top of the myEnrolment Home page, your program has already opened for enrolment.**


[Home](#)
[my Details](#)
[my Enrolment Advice](#)
[Checklist](#)
[Manage my Enrolment](#)
[my Timetable](#)
[Help](#)

## myEnrolment

### Welcome Ruby Sunday

You can start enrolling in your **Bachelor of Architectural Design** program from **25 Oct 2025 9:00:00 AM**.

Your **2026 program enrolment open date and time** is shown above in blue. Please check this information again closer to the enrolment period, as it may change.

Complete your [Checklist](#) now to be ready when enrolment begins.

#### Bachelor of Architectural Design

BARCH  
Undergraduate  
Active

[Complete my Checklist](#)

Follow the steps below to enrol into courses in your degree.

Step 1

my Enrolment Advice

Step 2

Complete my Checklist

Step 3

Manage my Enrolment

Step 4

Help including overrides

## How to Enrol Video

Click on the picture below to view the AU – How to Enrol video; it includes advice for planning your timetable, completing your enrolment checklist and enrolling in your courses.



## STEP 1: ACCESS YOUR ENROLMENT ADVICE

Enrolment Advice is program specific information provided by School or College on the courses you need to enrol in for each study period of your degree.

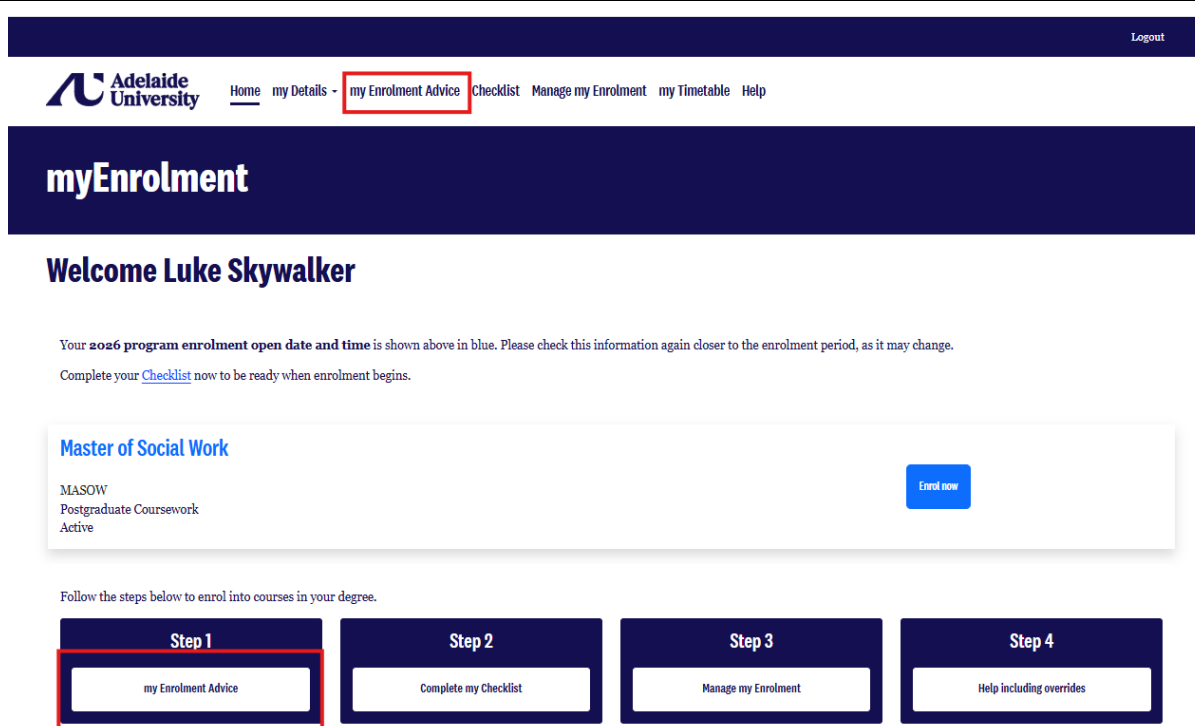
### Part Time & Online Students

**Part-time study:** Students can enrol part-time in most degree programs, which means undertaking less than the load specified for full time status.

**Online mode:** Online mode does not normally include a face-to-face component; however, some courses offered in online mode may require a small component of on-campus activity.

**Please note: If you require further enrolment advice, please contact Student Assist.**

From the myEnrolment Home page, click on **Step 1: my Enrolment Advice** or click **my Enrolment Advice** from the top blue menu bar.



Logout

Adelaide University Home my Details my Enrolment Advice Checklist Manage my Enrolment my Timetable Help

# myEnrolment

## Welcome Luke Skywalker

Your **2026** program enrolment open date and time is shown above in blue. Please check this information again closer to the enrolment period, as it may change.

Complete your [Checklist](#) now to be ready when enrolment begins.

**Master of Social Work**

MASOW  
Postgraduate Coursework  
Active

Enrol now

Follow the steps below to enrol into courses in your degree.

**Step 1**

my Enrolment Advice

**Step 2**

Complete my Checklist

**Step 3**

Manage my Enrolment

**Step 4**

Help including overrides

Your **Enrolment Advice** page will display.

Firstly, click on the **weekly timetable planner** link.

**Note: The weekly timetable planner isn't necessary for Online Students.**

## myEnrolment

### my Enrolment Advice

[Enrolment Advice](#) [Enrolment Support](#)

Students transitioning from The University of Adelaide or the University of South Australia will receive a personalised study plan prior to enrolment opening for their program.

New students can view their program structure by clicking on the **Enrolment Advice** link below and scrolling to the Standard study plans section.

my Program Enrolment Advice	Program Code	Program Description
<a href="#">Enrolment Advice</a>	MASOW	Master of Social Work
No enrolment advice provided. For details of your program structure refer to <a href="#">Adelaide University's homepage</a> and search for your program.		

**Print out a copy or create an online version of the blank Weekly Timetable Planner, for each study period you intend to enrol into.**


This will assist you with planning your timetable for both study periods.

### Weekly Timetable Planner

Remember to record the **Subject Area & Catalogue Number** for each course; you'll need these when you add a course in myEnrolment.

DEGREE NAME	PROGRAM CODE				
Time	Monday	Tuesday	Wednesday	Thursday	Friday
8.10 - 9.00am					
9.10 - 10.00am					
10.10 - 11.00am					
11.10 - 12.00pm					
12.10 - 1.00pm					
1.10 - 2.00pm					
2.10 - 3.00pm					
3.10 - 4.00pm					
4.10 - 5.00pm					
5.10 - 6.00pm					
6.10 - 7.00pm					
7.10 - 8.00pm					
8.10 - 9.00pm					
9.10 - 10.00pm					

**By clicking on 'Enrolment Advice' you will be taken to an advice page relevant for your program. This may be your relevant program page with the relevant timetable; An FAQ page for additional enrolment advice.**


Study Life at Adelaide Research Partners & community About

Enter the **program code** (e.g. MASOW) or name of program and **click Search**.

Home / Search

Everything (1,351)
Degrees & Courses (1,260)
News (5)
Scholarships (0)

1-10 of 1,260 results found for "Master of Social Work"

Sort by: Relevance

### Filters

Student type

☐ Domestic
☐ International

Study type

☐ Course
☐ Degree

Level of study

Degree

**Study Master of Social Work at Adelaide University - Information for Domestic students >**

Enhance wellbeing and support people facing hardship as a social worker with our Master of Social Work. Gain hands-on skills through 1,000 hours of work placements.

MASOW

<https://adelaideuni.edu.au/study/degrees/master-of-social-work/>

Mode <div>On Campus</div>	Start <div>February 2026</div>	Duration <div>2 year(s) full-time</div>	Campus <div>Magill Adelaide City Campus</div>	Compare
---------------------------	--------------------------------	---	---	---------

Program results will be displayed. Click on the **program title**.

## Master of Social Work

Postgraduate | 2026

Degree information for: Australian students

Mode <div>On Campus</div>	Program code <div>MASOW</div>	SATAC code <div>ACM218</div>	Entry scores <div> 2025 CUT-OFFS  Guaranteed entry score (ATAR-based):TBC  Guaranteed entry score (Grades-based):TBC </div>
Start date <div>February</div>	Study as <div>Full time or part time</div>	Prerequisite <div>None</div>	
Campus <div> <a href="#">Magill, Adelaide City Campus</a> </div>	Indicative annual fees <div> <a href="#">Commonwealth Supported</a>  <a href="#">Non-tuition fees</a> </div>	Assumed knowledge <div>None</div>	
Duration <div>2 year(s) full-time</div>			

The **Degree Info** page will be displayed.

E.g. Master of Social Work (MASOW).

Scroll down to the **Degree structure** section.

Entry requirements
Degree overview
Career outcomes
How to apply
Study experience
Enquire
Apply

### What courses you'll study







**Complete 96 units comprising:**

- 60 units for all **Core courses**, and
- 36 units for all **Work integrated learning**

Core courses

Work integrated learning

Complete 60 units for ALL of the following:

Course name	Course code	Units
 <a href="#">Social Work and Policy Practice</a>	SOWK5000	6
 <a href="#">Contemporary Practice Theories for Social Work</a>	SOWK5001	6
 <a href="#">Social Work Practice Skills</a>	SOWK5002	6
 <a href="#">Ethical Decision Making</a>	SOWK5005	6
 <a href="#">Innovation and Research</a>	SOWK6000	6
 <a href="#">Innovative Social Work Practice with Children and Families</a>	SOWK6001	6

From there select the courses you need to enrol into and click the hyperlink to find the class timetable.

**Class Timetable:** Displays class dates, days and times for all the classes available for each component e.g. Enrolment Class (Tutorial) & Related Class (Lecture) for that course.



## Availability

Semester 1

 Census date  Fri 27/03/2026
  Last day to add online  Fri 06/03/2026
  Last day to WNF  Fri 10/04/2026
  Last day to WF  Fri 08/05/2026

### Class details

Adelaide City Campus East

Lecture

 Class number 20198	 Section LEC1	 Size 30	 Available 28
---	---	--	--

Dates	Days	Time	Campus	Location
23 Feb - 21 Jun	Monday	9am - 10am	Adelaide City Campus East	Bonython Jubilee, BJ1-13, Lecture Theatre

 Class number 20199	 Section LEC2	 Size 30	 Available 29
---	---	--	--

Dates	Days	Time	Campus	Location
23 Feb - 21 Jun	Monday	10:30am - 11:30am	Adelaide City Campus East	Bonython Jubilee, BJ1-13, Lecture Theatre

Seminar

Workshop

**Look at the days and times the classes are offered and choose a class to best suit your needs.**

**You will need to choose a class for each component e.g. Enrolment Class (Tutorial) and Related Class (Lecture).**

**Once you have selected your classes, including all Online Lectures/Tutorials etc and Auto-Enrol classes (if applicable), record all the class numbers on your Weekly Timetable Planner.**

**Repeat for all courses as indicated on your enrolment advice for all study periods required.**

## STEP 2: PLAN YOUR TIMETABLE

**AU Online students do not need to complete this step, please proceed to Step 3.**

For ease of enrolling, use your **Weekly Timetable Planners** to record your class preferences for all courses for each study required.

Record all the Enrolment and Related class numbers (including all Online Lectures/Tutorials etc and Auto-Enrol classes (if applicable)). Class numbers are displayed on the Class Timetable. This will make the next step of enrolling much simpler.

**You should plan your timetable for all relevant study periods. There are exceptions to this, so you should confirm which study periods are required as indicated on your Enrolment Advice.**

Refer to the **example** of how to fill in your **Weekly Timetable Planner**.

**Note: Weekly Timetable Planner is not required for Online students.**



### Weekly Timetable Planner

Remember to record the **Subject Area & Catalogue Number** for each course; you'll need these when you add a course in myEnrolment.

DEGREE NAME		PROGRAM CODE		SEMESTER	
Time	Monday	Tuesday	Wednesday	Thursday	Friday
8.10 - 9.00am					
9.10 - 10.00am	Accounting for Decision Makers ACCT 1000	Financial Accounting 1 ACCT 1001	Accounting for Decision Makers ACCT 1000		
10.10 - 11.00am			Financial Accounting 1 ACCT 1007		
11.10 - 12.00pm				Financial Accounting 1 ACCT 1001	
12.10 - 1.00pm					
1.10 - 2.00pm					
2.10 - 3.00pm					
3.10 - 4.00pm	Accounting Principles for Decision Makers ACCT 5007				
4.10 - 5.00pm					
5.10 - 6.00pm					
6.10 - 7.00pm					

## STEP 3: COMPLETE YOUR CHECKLIST

Before you can enrol you must complete the myEnrolment Checklist which is a series of questions to confirm your personal details and fee payment choices. A quick reference guide for completing the checklist can be found [here](#).

From the myEnrolment Home page, click on **Step 2: Complete my Checklist** or click **Checklist** from the top blue menu bar.

**Complete all Checklist steps.**

## myEnrolment

### Welcome Luke Skywalker

Your **2026 program enrolment open date and time** is shown above in blue. Please check this information again closer to the enrolment period, as it may change.

Complete your [Checklist](#) now to be ready when enrolment begins.

#### Master of Social Work

MASOW  
Postgraduate Coursework  
Active

[Enrol now](#)

Follow the steps below to enrol into courses in your degree.

#### Step 1

[my Enrolment Advice](#)

#### Step 2

[Complete my Checklist](#)

#### Step 3

[Manage my Enrolment](#)

#### Step 4

[Help including overrides](#)

## myEnrolment

- ☒ [Personal Details](#)
- ☒ [Addresses](#)
- ☒ [Telephone Numbers](#)
- ☒ [Emergency Contacts](#)
- ☐ [Residency](#)
- ☐ [Prior Education](#)
- ☐ [Disability and medical](#)
- ☐ [Certification Statement](#)
- ☐ [Student Visa Declaration](#)

### my Checklist

⚠ Please follow these steps to complete your Checklist.

Before you can enrol you must complete this Checklist to ensure the University has your current personal details. You will only need to complete the Checklist once per year.


The Checklist must be completed in sequence beginning at **Step 1**.  
As you complete each task, the status will change from **Not Completed** ☐ to **Completed** ☒.  
You must complete all the steps before enrolling.

The [How to Enrol video](#) contains a section related to completing your Checklist, if you need assistance.

Step	Task	Status
1	<a href="#">Confirm your personal details</a>	Completed
2	<a href="#">Confirm your address details</a>	Completed
3	<a href="#">Confirm your telephone numbers</a>	Completed
4	<a href="#">Confirm your emergency contact details</a>	Completed
5	<a href="#">Confirm your residency details</a>	Not completed
6	Confirm your prior education details	Not completed
7	Confirm your disability and medical needs	Not completed

Once you **complete your Checklist** you are **ready to enrol**.

**Proceed to Manage my Enrolment.**


[Home](#)
[my Details](#)
[my Enrolment Advice](#)
[Checklist](#)
[Manage my Enrolment](#)
[my Timetable](#)
[Help](#)

# myEnrolment

## Checklist complete

You have completed your checklist successfully. Please proceed to **Manage my Enrolment**.

If you need to access or update your personal details, please go to [my Details](#).

Proceed to

Manage my Enrolment

**Please note: You may still need to wait until your enrolment open date (as specified in blue text on your myEnrolment Home page) or until your Enrolment Advice Session, if your School or College is offering one.**

**If there is no enrolment open date listed in blue text at the top of your myEnrolment Home page, your program has already opened for enrolment.**

## STEP 4: CHECK FOR ANY ENROLMENT ADVICE SESSIONS

Some Schools and Colleges have an **Enrolment Advice Session** you may wish to attend before enrolling.

Enrolment Advice Sessions are scheduled for some AU programs for students commencing in Semester 1 and 2. Check your Enrolment Advice information which is listed at the top of your Enrolment Advice Template and/or your School's Enrolment Advice page to see if your program has an Enrolment Advice Session. If you are commencing in a different study period, please contact your School for information.

## STEP 5: ENROL (Manage myEnrolment)

**You are now ready to enrol!**

Hopefully you've already planned your timetable and are familiar with the classes you wish to enrol into. If you haven't completed your Weekly Timetable Planner, please refer to your Enrolment Advice for your program.

Most Undergraduate programs are taught in **Semester 1 and Semester 2** which are the main teaching periods. There are exceptions to this, so you should confirm which study period to enrol in as indicated on your Enrolment Advice.

From the myEnrolment Home page, click on **Step 3: Manage my Enrolment** or click **Manage my Enrolment** from the top blue menu bar.

## myEnrolment

### Welcome Luke Skywalker

Your **2026 program enrolment open date and time** is shown above in blue. Please check this information again closer to the enrolment period, as it may change.

Complete your [Checklist](#) now to be ready when enrolment begins.

#### Master of Social Work

MASOW  
Postgraduate Coursework  
Active

[Enrol now](#)

Follow the steps below to enrol into courses in your degree.

#### Step 1

my Enrolment Advice

#### Step 2

Complete my Checklist

#### Step 3

Manage my Enrolment

#### Step 4

Help including overrides

**Enrolment Summary** page will open.

## Enrolment summary

Select the **Study Period** you want to enrol into from the drop down list, then click the **Add course** button.

Refer to your **Study Plan** or check the [my Enrolment Advice](#) tab for details of the courses you need to enrol into.

2026 Online Term 1

#### Program MASOW - M.SocialWork (Postgraduate Coursework)

[Add course](#)

Course	Title	Class Number	Component	Notes
You currently have no enrolments for this program in the selected study period				

#### 2026 Online Term 1 Add/Drop Dates

Enrol By Date	Census Date	Withdraw Date (W)	Withdraw Fail Date (WF)
23 Jan 2026	30 Jan 2026	13 Feb 2026	27 Feb 2026

[Enrolment Open Times](#) [Add Course](#) [Drop Course](#) [Swap Within Course](#) [Enrolment Feedback](#) [Enrolment Overrides](#)

Your **2026 program enrolment open date and time** are shown below your program name.

Once enrolment opens, the **Add Course** button will appear for all available study periods. You can enrol or make changes until the **Enrol By Date**.

Courses remaining on your record after the **Census Date** will appear on your transcript, and full fees will apply. Ensure your enrolment is finalised before the **Add/Drop** deadlines.

Select **Semester I** or the term as indicated on your **Enrolment Advice**.

Select **Add course** button to start.

Add Course page will open.

## Add Course

Search for a course for you to enrol into as part of your degree, then scroll down to view your search results.  
Search via both **Subject Area** and **Catalogue Number** - Example: Subject Area: HLTH and Catalogue Number: 1020  
To change Study Period return to **Manage my Enrolment** via the menu above or click **Change**.

⊖ [Course Search](#)

2026 Semester 1

Change

Level

Postgraduate Coursework

Search by

Subject Area

Catalogue Number

Or

Class Number

Search

Cancel

Select your **Level** (Career) and course **Subject Area** and **Catalogue Number**, then click **Search**.  
Or **search only by Class Number**. These details are located on the course page.

## Add Course

Search for a course for you to enrol into as part of your degree, then scroll down to view your search results.

Search via both **Subject Area** and **Catalogue Number** - Example: Subject Area: HLTH and Catalogue Number: 1020

To change Study Period return to **Manage my Enrolment** via the menu above or click **Change**.

### Course Search

2026 Semester 1

Change

Level

Postgraduate Coursework

Search by

Subject Area

ACCT (Accounting)

Catalogue Number

1000

Or

Class Number

Search

Cancel

The **Class Timetable** will display.

### 2026 Semester 1 Key Dates

Enrol By Date	Census Date	Withdraw Date (W)	Withdraw Fail Date (WF)
13 Mar 2026	27 Mar 2026	10 Apr 2026	08 May 2026

### Accounting for Decision Makers

ACCT 1000  
Undergraduate

△ Choose one Option below and select your **Enrolment Class**.

If there are **Related Classes** you will need to select one class of each type (e.g. Lecture, Tutorial, Practical etc). Then click **Confirm Selected Classes** at the bottom of the page.

📅 [View my Timetable](#)

Option 1 Adelaide City Campus East

### Group 1

#### Enrolment Class - Seminar

Attendance	Component	Class Number	Class Size	Students Enrolled
<input type="radio"/> In Person	Seminar	20253	30	3
Dates: Wednesday 23 Feb 2026 - 21 Jun 2026				
Times: 9:10 AM - 10:10 AM				
<input checked="" type="radio"/> Full In Person	Seminar	20254	1	1
Dates: Wednesday 23 Feb 2026 - 21 Jun 2026				
Times: 10:10 AM - 11:10 AM				
Room: P1-39				

Choose one **Option**, then select your **Enrolment Class**.

If there are **Related Classes** select one class of each type (e.g. Lecture, Tutorial, Practical, Workshop etc).

Once you have selected all classes, click on the **Confirm Selected Classes** button at the bottom of the page.

### Accounting for Decision Makers

ACCT 1000  
Undergraduate

△ Choose one Option below and select your **Enrolment Class**.

If there are **Related Classes** you will need to select one class of each type (e.g. Lecture, Tutorial, Practical etc). Then click **Confirm Selected Classes** at the bottom of the page.

 [View my Timetable](#)

 **Option 1** Adelaide City Campus East

#### Group 1

#### Enrolment Class - Seminar

Attendance	Component	Class Number	Class Size	Students Enrolled
<input type="radio"/> In Person	Seminar	20253	30	3
Dates: Wednesday 23 Feb 2026 - 21 Jun 2026				
Times: 9:10 AM - 10:10 AM				
<b>Full</b> <input type="radio"/> In Person	Seminar	20254	1	1
Dates: Wednesday 23 Feb 2026 - 21 Jun 2026				
Times: 10:10 AM - 11:10 AM				
Room: P1-39				
<b>Full</b> <input type="radio"/> In Person	Seminar	20255	1	1
Dates: Wednesday 23 Feb 2026 - 21 Jun 2026				
Times: 11:10 AM - 12:10 PM				
<input checked="" type="radio"/> In Person	Seminar	20269	200	114
Dates: Thursday 23 Feb 2026 - 01 Jun 2026				
Times: 9:10 AM - 10:10 AM				
Room: BJ2-32				
Dates: Thursday 03 Jun 2026 - 21 Jun 2026				
Times: 11:10 AM - 12:10 PM				
Room: BJ3-54				

#### Related Class - Lecture

Attendance	Component	Class Number	Class Size	Students Enrolled
<input checked="" type="radio"/> In Person	Lecture	20024	400	111
Dates: Tuesday 24 Feb 2026 - 07 Apr 2026				
<div> <div>Confirm Selected Classes</div> <div>Clear Selected Classes</div> </div>				

The **Enrol in Classes** confirmation page will display.

Check all classes, then scroll down and click **Enrol in Classes** to confirm your enrolment.

### Accounting for Decision Makers

ACCT 1000  
2026 Semester 1

△ Please check your class(es), then scroll down and click **Enrol in Classes** to confirm your enrolment.  
Click **Cancel** to change your selection.

Attendance	Component	Class Number	Class Size	Students Enrolled
<input checked="" type="radio"/> In Person	Seminar	20269	200	114
Dates: Thursday 23 Feb 2026 - 01 Jun 2026				
Times: 9:10 AM - 10:10 AM				
Room: BJ2-32				
Dates: Thursday 03 Jun 2026 - 21 Jun 2026				
Times: 11:10 AM - 12:10 PM				
Room: BJ3-54				
<input checked="" type="radio"/> In Person	Lecture	20024	400	111
Dates: Tuesday 24 Feb 2026 - 07 Apr 2026				
Times: 9:10 AM - 11:00 AM				
Dates: Tuesday 28 Apr 2026 - 02 Jun 2026				
Times: 9:10 AM - 11:00 AM				

**Enrol in Classes**

Cancel



Once enrolled into your classes, you will receive the following message: **'You have successfully enrolled in the following classes.'**

A green **Enrolled** box is displayed next to the class.

**Please note:** If you have successfully enrolled, but there is no green Enrolled box displayed, this is because there's no day or room attached to the class (e.g. Online).

To enrol in your other courses click **Enrol in more Courses** or click **Return to Enrolment Summary** to view your enrolments.

You have successfully enrolled in the following classes.

#### Accounting for Decision Makers

ACCT 1000  
2026 Semester 1

⚠ Please check your class(es), then scroll down and click **Enrol in Classes** to confirm your enrolment.  
Click **Cancel** to change your selection.

Attendance	Component	Class Number	Class Size
<b>Enrolled</b> In Person	Seminar	20269	200
Dates: Thursday 23 Feb 2026 - 01 Jun 2026			
Times: 9:10 AM - 10:10 AM			
Room: BJ2-32			
Dates: Thursday 03 Jun 2026 - 21 Jun 2026			
Times: 11:10 AM - 12:10 PM			
Room: BJ3-54			
<b>Enrolled</b> In Person	Lecture	20024	400
Dates: Tuesday 24 Feb 2026 - 07 Apr 2026			
Times: 9:10 AM - 11:00 AM			
Dates: Tuesday 28 Apr 2026 - 02 Jun 2026			
Times: 9:10 AM - 11:00 AM			

Enrol in more Courses

Return to Enrolment Summary

Repeat for all the other courses for that semester listed on your Enrolment Advice.

Select Semester 2 or the next study period as indicated on your Enrolment Advice and enrol in all your classes for all courses for that study period as listed on your Enrolment Advice.

Repeat for all relevant study periods.

## Online Students

You only need to **select an Online Enrolment Class**, no related classes are required.

Choose the **Online Option** and select an **Enrolment Class - Online**, click the **Confirm Selected Classes** button at the bottom of the page.

[Course Search](#)

**2026 Semester 1 Key Dates**

Enrol By Date	Census Date	Withdraw Date (W)	Withdraw Fail Date (WF)
13 Mar 2026	27 Mar 2026	10 Apr 2026	08 May 2026

**Financial Accounting 1**  
 ACCT 1007  
 Undergraduate  
 Choose one Option below and select your **Enrolment Class**.  
 If there are **Related Classes** you will need to select one class of each type (e.g. Lecture, Tutorial, Practical etc). Then click **Confirm Selected Classes** at the bottom of the page.  
[View my Timetable](#)

Option 1

Online

**Group 1**

**Enrolment Class - Online**

Attendance	Component	Class Number	Class Size	Students Enrolled
<input checked="" type="radio"/> Online	Online	20300	500	0

Dates: 23 Feb 2026 - 21 Jun 2026

Times: No start time - No end time

Option 2

Adelaide City Campus West

Confirm Selected Classes

Clear Selected Classes

The **Enrol in Classes** confirmation page will display.

Check the class, then scroll down and click **Enrol in Classes** to confirm your enrolment.

**Financial Accounting 1**  
 ACCT 1007  
 2026 Semester 1  
 Please check your class(es), then scroll down and click **Enrol in Classes** to confirm your enrolment.  
 Click **Cancel** to change your selection.

Attendance	Component	Class Number	Class Size	Students Enrolled
<input checked="" type="radio"/> Online	Online	20300	500	0

Dates: 23 Feb 2026 - 21 Jun 2026

Times: No start time - No end time

Enrol in Classes

Cancel

Once enrolled into your classes, you will receive the following message: **'You have successfully enrolled in the following classes.'**

**Please note:** If you have successfully enrolled, but there is no green Enrolled box displayed, this is because there's no day or room attached to the class (e.g. Online).

To enrol in your other courses click **Enrol in more Courses** or click **Return to Enrolment Summary** to view your enrolments.

You have successfully enrolled in the following classes.

### Financial Accounting 1

ACCT 1007

2026 Semester 1

⚠ Please check your class(es), then scroll down and click **Enrol in Classes** to confirm your enrolment.

Click **Cancel** to change your selection.

	Attendance	Component	Class Number	Class Size	Students Enrolled
Enrolled	Online	Tutorial	20300	500	1

Dates: 23 Feb 2026 - 21 Jun 2026

Times: No start time - No end time

Room: Online

Enrol in more Courses

Return to Enrolment Summary

Repeat for all the other courses for that Study Period as listed on your Enrolment Advice.

Select the next study period as indicated on your Enrolment Advice and enrol in all your classes for all courses for that study period as listed on your Enrolment Advice.

Repeat for all relevant study periods.

## Check Your Summary of Enrolments

Go to the **Manage my Enrolment** page to view list of courses that you have enrolled in.

Click on the drop down arrow and select the **Semester** you want to view.


## myEnrolment

### Enrolment summary

Select the **Study Period** you want to enrol into from the drop down list, then click the **Add course** button.

Refer to your **Study Plan** or check the [my Enrolment Advice](#) tab for details of the courses you need to enrol into.

2026 Semester 1 ▾


[Home](#)
[my Details](#)
[my Enrolment Advice](#)
[Checklist](#)
[Manage my Enrolment](#)
[my Timetable](#)
[Help](#)

## myEnrolment

### Enrolment summary

Select the **Study Period** you want to enrol into from the drop down list, then click the **Add course** button.

Refer to your **Study Plan** or check the [my Enrolment Advice](#) tab for details of the courses you need to enrol into.

2026 Semester 1

Program MASOW - M.SocialWork (Postgraduate Coursework)

Add course


Course	Title	Class Number	Component	Notes
<input type="checkbox"/> ACCT 1000	Accounting for Decision Makers	<a href="#">2026Q</a>	Seminar	
		<a href="#">20024</a>	Lecture	

Drop selected courses
Swap in selected Course

## Drop Courses

To drop a course, select the relevant **Semester** from the **Manage my Enrolment** page.

Select the course/s you want to drop, then select the **Drop selected courses** red button.



## myEnrolment

### Enrolment summary

Select the **Study Period** you want to enrol into from the drop down list, then click the **Add course** button.

Refer to your **Study Plan** or check the [my Enrolment Advice](#) tab for details of the courses you need to enrol into.

2026 Semester 1

Program MASOW - M.SocialWork (Postgraduate Coursework)

Add course

Course	Title	Class Number	Component	Notes
<input checked="" type="checkbox"/> ACCT 1000	Accounting for Decision Makers	<a href="#">2026Q</a>	Seminar	
		<a href="#">20024</a>	Lecture	

Drop selected courses
Swap in selected Course

The **Confirm Drop** confirmation page will display.

Read the important information, check all courses then click **Confirm Drop** red button to drop your course/s.

⚠ You are about to drop the following course(s).

You cannot re-enrol in a class online after the **Enrol By Date**.

Courses dropped after **Census Date** will incur full course fees and a **Grade of W** or **WF** depending on the drop date.

Confirm Drop

Cancel

Course	Course Title	Class Number	Type
ACCT 1000	Accounting for Decision Makers	<a href="#">20269</a>	Seminar
ACCT 1000	Accounting for Decision Makers	<a href="#">20024</a>	Lecture

**New student?** you'll need to stay enrolled in at least one course in your first teaching period. If you're not planning to enrol in that first study period, get in touch with [Student Assist](#) to chat through your options.

If the drop is successful, you will receive the following message: **'You have successfully dropped Courses from your enrolment.'**

The course will be removed from the enrolment summary.

## myEnrolment

### Enrolment summary

You have successfully dropped Courses from your enrolment.

Select the **Study Period** you want to enrol into from the drop down list, then click the **Add course** button.

Refer to your **Study Plan** or check the [my Enrolment Advice](#) tab for details of the courses you need to enrol into.

2026 Semester 1

#### Program MASOW - M.SocialWork (Postgraduate Coursework)

Add course

Course	Title	Class Number	Component	Notes
You currently have no enrolments for this program in the selected study period				

## Swap Classes within a course

Once you are enrolled into a course you can swap which specific classes you wish to attend up until the 'enrol by' date.

To swap a course, select the relevant **Semester** from the **Manage my Enrolment** page.

Select the course you want to swap, then select the **Swap in selected course** green button. Note: this can only be done for courses in the same career that you are in (Undergraduate, Postgraduate etc)

### Enrolment summary

Select the **Study Period** you want to enrol into from the drop down list, then click the **Add course** button.

Refer to your **Study Plan** or check the [my Enrolment Advice](#) tab for details of the courses you need to enrol into.

2026 Semester 1

▼

**Program MASOW - M.SocialWork (Postgraduate Coursework)**

Add course

Course	Title	Class Number	Component	Notes
<input type="checkbox"/> ACCT 1000	Accounting for Decision Makers	<a href="#">20253</a>	Seminar	
		<a href="#">20025</a>	Lecture	
<input type="checkbox"/> ACCT 1001	Financial Accounting 1	<a href="#">20260</a>	Lecture	
		<a href="#">20262</a>	Seminar	
<input type="checkbox"/> ACCT 1007	Financial Accounting 1	<a href="#">20299</a>	Tutorial	
<input checked="" type="checkbox"/> ACCT 5007	Accounting Principles for Decision Makers	<a href="#">20206</a>	Workshop	

Drop selected courses

Swap in selected Course

From the swap form select which class you would now like to attend and then press the confirm swap button at the bottom of the page.

**Swap From**

Course	Title	Class Number	Component	Notes
ACCT 5007	Accounting Principles for Decision Makers	<a href="#">20206</a>	Workshop	

Option 1 Adelaide City Campus West

**Group 1**

**Enrolment Class - Workshop**

Attendance	Component	Class Number	Class Size	Students Enrolled
<input type="radio"/> <span>Class</span> In Person	Workshop	20205	30	0
<b>Dates:</b> Wednesday 25 Feb 2026 - 08 Apr 2026 <b>Times:</b> 9:10 AM - 12:00 PM <b>Room:</b> DB6-20 <b>Dates:</b> Wednesday 29 Apr 2026 - 03 Jun 2026 <b>Times:</b> 9:10 AM - 12:00 PM <b>Room:</b> DB6-20				
<input type="radio"/> In Person	Workshop	20206	30	3
<b>Dates:</b> Wednesday 25 Feb 2026 - 08 Apr 2026 <b>Times:</b> 2:10 PM - 5:00 PM <b>Room:</b> DB6-20 <b>Dates:</b> Wednesday 29 Apr 2026 - 03 Jun 2026 <b>Times:</b> 2:10 PM - 5:00 PM <b>Room:</b> DB6-20				
<input checked="" type="radio"/> In Person	Workshop	20207	30	0
<b>Dates:</b> Monday 23 Feb 2026 - 06 Apr 2026 <b>Times:</b> 2:10 PM - 5:00 PM <b>Room:</b> DB6-23 <b>Dates:</b> Monday 27 Apr 2026 - 01 Jun 2026 <b>Times:</b> 2:10 PM - 5:00 PM <b>Room:</b> DB6-23				
<input type="radio"/> In Person	Workshop	20208	30	0
<b>Dates:</b> Tuesday 24 Feb 2026 - 07 Apr 2026 <b>Times:</b> 9:10 AM - 12:00 PM <b>Room:</b> DB6-23				

Confirm Swap
Cancel Swap

A swap confirmation page will display.

Read all of the information and check the classes are correct, then click the Action Swap blue button.

**Accounting Principles for Decision Makers**  
 ACCT 5007  
 2026 Semester 1  
 Please check your class(es), then scroll down and click **Enrol in Classes** to confirm your enrolment.  
 Click **Cancel** to change your selection.

Attendance	Component	Class Number	Class Size
<input checked="" type="radio"/> In Person	Workshop	20207	30
<b>Dates:</b> Monday 23 Feb 2026 - 06 Apr 2026 <b>Times:</b> 2:10 PM - 5:00 PM <b>Room:</b> DB6-23 <b>Dates:</b> Monday 27 Apr 2026 - 01 Jun 2026 <b>Times:</b> 2:10 PM - 5:00 PM <b>Room:</b> DB6-23			

Action Swap
Cancel

If the swap is successful you will receive the following message.

Click on return to Enrolment Summary to begin the process again if required for another course.

You have successfully enrolled in the following classes.

**Accounting Principles for Decision Makers**

ACCT 5007  
2026 Semester 1

△ Please check your class(es), then scroll down and click **Enrol in Classes** to confirm your enrolment.  
Click **Cancel** to change your selection.

Attendance	Component	Class Number	Class Size	Students Enrolled
<input checked="" type="radio"/> In Person	Workshop	20207	30	1

**Dates:** Monday 23 Feb 2026 - 06 Apr 2026  
**Times:** 2:10 PM - 5:00 PM  
**Room:** DB6-23

**Dates:** Monday 27 Apr 2026 - 01 Jun 2026  
**Times:** 2:10 PM - 5:00 PM  
**Room:** DB6-23

[Return to Enrolment Summary](#)


## STEP 6: VIEW AND PRINT YOUR TIMETABLE

This step is not active for AU Online Students – my Timetable pillar will not display. AU online students can view their enrolment summary from Manage my Enrolment. Please proceed to Step 7.

Click on **my Timetable** from the top blue menu bar.

Click on the drop down arrow and select the relevant **Semester** for a visual display of your courses on a weekly grid.

**Please Note:** This view only displays classes scheduled in the selected week. Use arrows to scroll through and check for any variation to your schedule.

 Home my Details ▾ my Enrolment Advice Checklist Manage my Enrolment **my Timetable** Help

## myEnrolment

### my Timetable

[View as List](#)

Online enrolments do not appear in the Calendar view. Select **View as List** to see your online enrolments.

The Calendar displays classes for the selected week only. Use the arrows to navigate and check for any variation to your schedule.

Students transitioning from UniSA will be able to use the **Sync to my Calendar** option from **January 2026**, once the switch to Adelaide University email occurs.

2026 Semester 1 ▾

- [View Add/Drop dates for this study period](#)
- [Sync to my Calendar](#)
- [Print Timetable](#)

<< 09 Mar 2026 09 >>

Time	Monday 09 Mar 2026	Tuesday 10 Mar 2026	Wednesday 11 Mar 2026	Thursday 12 Mar 2026	Friday 13 Mar 2026	Saturday 14 Mar 2026	Sunday 15 Mar 2026
9:00 AM	Financial Accounting 1 ACCT 1001 2026 Sem 1 Lecture (Class 20260) City East, ,	Accounting for Decision Makers ACCT 1000 2026 Sem 1 Lecture (Class 20024) City East, , Shruti Kunnath	Accounting for Decision Makers ACCT 1000 2026 Sem 1 Seminar (Class 20253) City East, , Shruti Kunnath				
9:30 AM							
10:00 AM							
10:30 AM							
11:00 AM					Financial Accounting 1 ACCT 1001 2026 Sem 1 Seminar (Class 20262) City East, ,		
11:30 AM							



To print select the **Print Timetable** link.

- [View Add/Drop dates for this study period](#)
- [Sync to my Calendar](#)
- [Print Timetable](#)

You can sync your timetable to your Office 365, Google or Outlook calendar by selecting **Sync to my Calendar**.

- [View Add/Drop dates for this study period](#)
- [Sync to my Calendar](#)
- [Print Timetable](#)

### Online Classes

Online classes will not display on the **Calendar** view.

Click the **View as List** link to see a list of your enrolments for the selected study period, including online classes.

## STEP 7: LOGOUT OF MYENROLMENT

To finish your myEnrolment session, click **Logout** from the drop down arrow located in the top right of the blue banner.



### Info

To complete the log off process and prevent other users from viewing your information, please close all browser windows and exit the browser application.

**Congratulations!** You have completed the enrolment process. All the best with your studies with AU!

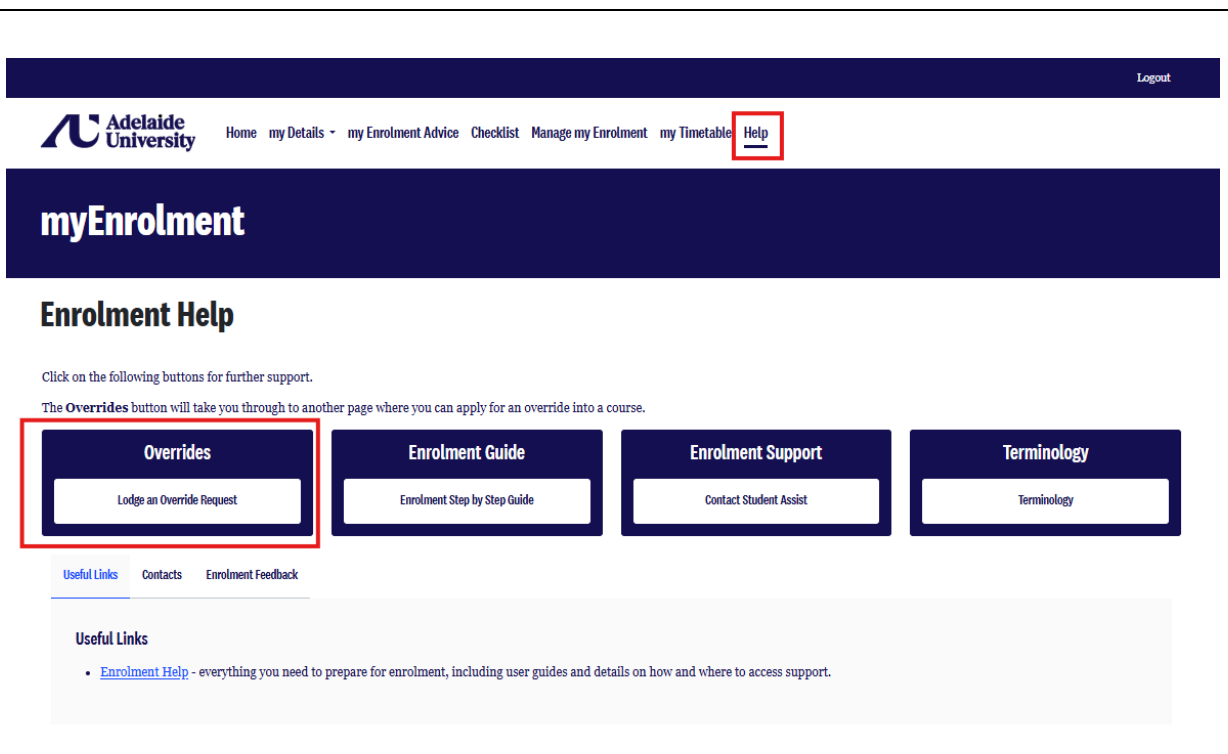
## ENROLMENT HELP

For assistance enrolling refer to the **Help** page.

### Overrides (Full Class/Career/Permission/Requirement Group (program)/Load)

If you need to apply for a Full Class or other override type to enrol into a class that isn't available for you to enrol in via myEnrolment, see the Overrides page in myEnrolment. Select **Help** then **Overrides**.

All overrides are lodged via an online form available in myEnrolment. They should only be lodged when there are no other class options available. Lodging an override does not guarantee entry into that class and may take a couple of days to be approved or declined, especially over busy enrolment periods.



The screenshot shows the myEnrolment website interface. At the top, there is a navigation bar with the Adelaide University logo and links: Home, my Details, my Enrolment Advice, Checklist, Manage my Enrolment, my Timetable, and Help (highlighted with a red box). Below this is a dark blue banner with the text "myEnrolment". Underneath the banner is the "Enrolment Help" section. It contains a paragraph: "Click on the following buttons for further support. The Overrides button will take you through to another page where you can apply for an override into a course." Below this paragraph are four buttons: "Overrides" (highlighted with a red box), "Enrolment Guide", "Enrolment Support", and "Terminology". The "Overrides" button has a sub-link "Lodge an Override Request". Below the buttons are three tabs: "Useful Links", "Contacts", and "Enrolment Feedback". Under the "Useful Links" tab, there is a link: "Enrolment Help - everything you need to prepare for enrolment, including user guides and details on how and where to access support."

### Time Clash Override

You can elect to enrol yourself in a class that has a time clash with your existing timetable. You can do this via myEnrolment but will be asked to agree to two statements (that you are aware of the clash and can meet the attendance requirements for each class) before you will be able to process the enrolment.

Select the **Clash** class as it's still available for selection and all other related classes, then click **Confirm Selected Classes** button at the bottom of the page.

Attendance	Component	Class Number	Class Size	Students Enrolled
<input checked="" type="radio"/> In Person	Seminar	20253	30	3
Dates: Wednesday 23 Feb 2026 - 21 Jun 2026				
Times: 9:10 AM - 10:10 AM				
<input checked="" type="radio"/> In Person	Seminar	20254	1	1
Dates: Wednesday 23 Feb 2026 - 21 Jun 2026				
Times: 10:10 AM - 11:10 AM				
Room: P1-39				
<input checked="" type="radio"/> In Person	Seminar	20255	1	1
Dates: Wednesday 23 Feb 2026 - 21 Jun 2026				
Times: 11:10 AM - 12:10 PM				
<input type="radio"/> In Person	Seminar	20269	200	114
Dates: Thursday 23 Feb 2026 - 01 Jun 2026				
Times: 9:10 AM - 10:10 AM				
Room: BJ2-32				
Dates: Thursday 03 Jun 2026 - 21 Jun 2026				
Times: 11:10 AM - 12:10 PM				
Room: BJ3-54				
<b>Related Class - Lecture</b>				
Attendance	Component	Class Number	Class Size	Students Enrolled
<input type="radio"/> In Person	Lecture	20024	400	111
Dates: Tuesday 24 Feb 2026 - 07 Apr 2026				
Times: 9:10 AM - 11:00 AM				
Dates: Tuesday 28 Apr 2026 - 02 Jun 2026				
Times: 9:10 AM - 11:00 AM				
<input checked="" type="radio"/> <b>Clash</b> In Person	Lecture	20025	400	2
Dates: Monday 23 Feb 2026 - 06 Apr 2026				
Times: 9:10 AM - 11:00 AM				
Dates: Monday 27 Apr 2026 - 01 Jun 2026				
Times: 9:10 AM - 11:00 AM				
<input type="button" value="Confirm Selected Classes"/> <input type="button" value="Clear Selected Classes"/>				

The **Time Clash Declaration** page will display.

Check your classes, **click the two declaration boxes** and then scroll down and click **Enrol in Classes** to confirm your enrolment.

### Accounting for Decision Makers

ACCT 1000

2026 Semester 1

⚠ Please check your class(es), then scroll down and click **Enrol in Classes** to confirm your enrolment. Click **Cancel** to change your selection.

#### Time Clash Declaration

This class has a time clash with one of your existing enrolments. If you have **checked with your College** that you can meet the required minimum attendance for both classes you may proceed with this enrolment.

It is not recommended that you enrol in clashing classes when there is a regular (ie weekly) clash. First year students should seek assistance from their Academic Unit before enrolling in a time clash.

I understand that:

- ☒ I am enrolling in a class that has a time clash with one of my existing classes.  
☒ It is my responsibility to ensure that I meet the attendance and participation requirements for each course.

If you believe that there is a timetabling error and that the courses should not be clashing, please notify [Student Assist](#).

Attendance	Component	Class Number	Class Size	Students Enrolled
<input type="radio"/> In Person	Seminar	20253	30	3
Dates: Wednesday 23 Feb 2026 - 21 Jun 2026				
Times: 9:10 AM - 10:10 AM				
<input checked="" type="radio"/> <b>clash</b> In Person	Lecture	20025	400	2
Dates: Monday 23 Feb 2026 - 06 Apr 2026				
Times: 9:10 AM - 11:00 AM				
Dates: Monday 27 Apr 2026 - 01 Jun 2026				
Times: 9:10 AM - 11:00 AM				

**Enrol in Classes**

For further information about overrides select **Overrides** from the **Help** page.

## No Add Course Button (prior enrolment open date)

If your enrolment open date/time hasn't opened, you will be blocked from enrolling until the specified date and time.

The message below your program will specify your enrolment time/date.

## myEnrolment

### Welcome Ruby Sunday

You can start enrolling in your **Bachelor of Architectural Design** program from **25 Oct 2025 9:00:00 AM**.

Your **2026 program enrolment open date and time** is shown above in blue. Please check this information again closer to the enrolment period, as it may change.

Complete your [Checklist](#) now to be ready when enrolment begins.

#### Bachelor of Architectural Design

BARCH  
Undergraduate  
Active

[Complete my Checklist](#)

Follow the steps below to enrol into courses in your degree.

#### Step 1

[my Enrolment Advice](#)

#### Step 2

[Complete my Checklist](#)

#### Step 3

[Manage my Enrolment](#)

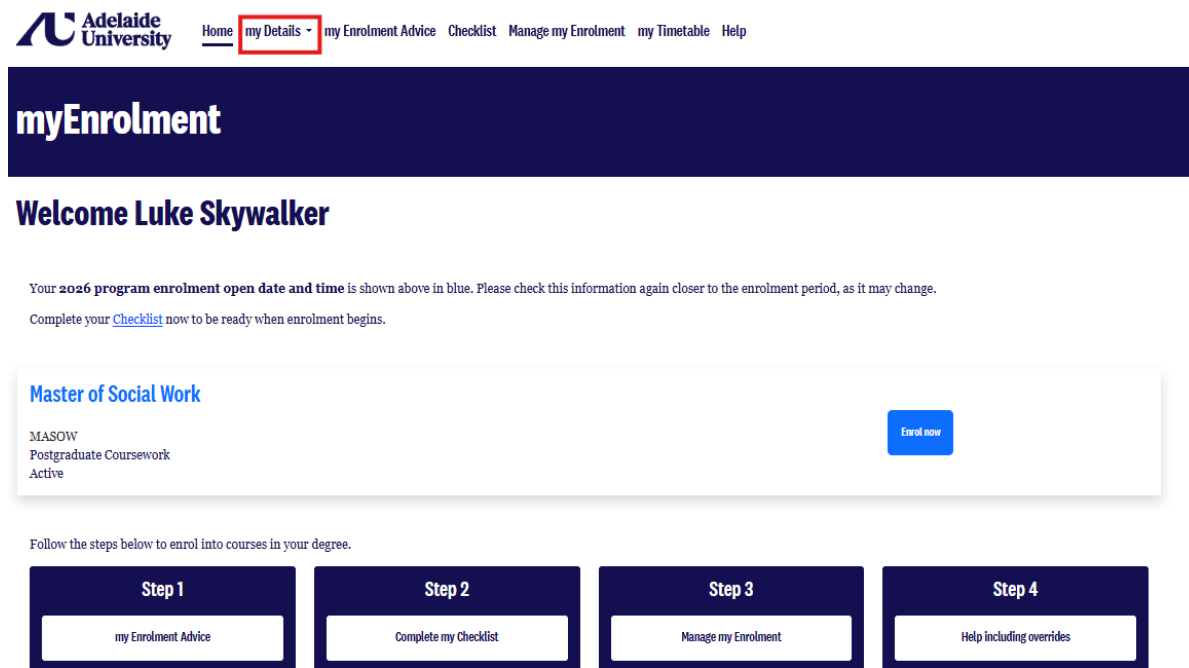
#### Step 4

[Help including overrides](#)

## UPDATE YOUR PERSONAL DETAILS

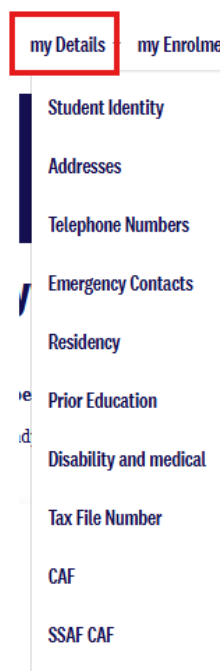
You can update your personal details via **myDetails** from the top blue menu bar.

The **myDetails** page will display.



The screenshot shows the top navigation bar with the Adelaide University logo and a menu: Home, myDetails (highlighted with a red box), my Enrolment Advice, Checklist, Manage my Enrolment, my Timetable, and Help. Below the navigation bar is a dark blue header with the text "myEnrolment". Underneath, it says "Welcome Luke Skywalker". A message states: "Your 2026 program enrolment open date and time is shown above in blue. Please check this information again closer to the enrolment period, as it may change. Complete your [Checklist](#) now to be ready when enrolment begins." Below this is a card for "Master of Social Work" (MASOW) Postgraduate Coursework, Active, with an "Enrol now" button. At the bottom, it says "Follow the steps below to enrol into courses in your degree." and shows four steps: Step 1 (my Enrolment Advice), Step 2 (Complete my Checklist), Step 3 (Manage my Enrolment), and Step 4 (Help including overrides).

Click on the **myDetails drop down arrow**, then click the relevant title from the menu to take you directly to the appropriate page. Check and update your details and save as required.



The screenshot shows the "myDetails" dropdown menu. The "myDetails" option is highlighted with a red box. The menu items are: Student Identity, Addresses, Telephone Numbers, Emergency Contacts, Residency, Prior Education, Disability and medical, Tax File Number, CAF, and SSAF CAF.

## STUDY PERIOD KEY DATES

Each course taught at AU has four critical dates you should be aware of. It is your responsibility to manage your enrolments and be aware of all relevant dates.

<b>Key Dates</b> <a href="https://adelaideuni.edu.au/students/manage-study/academic-calendar/">https://adelaideuni.edu.au/students/manage-study/academic-calendar/</a>
<b>Enrol by Date</b> (sometimes referred to as Student Add Deadline) <p>The enrol by date is the last date you can enrol online via myEnrolment. Enrolments after this date, and up to the census date, will need to be approved by the Course Coordinator.</p>
<b>Census Date</b> <p>The census date is the last day you can withdraw from a course without being charged tuition fees. If you withdraw on or before the census date, the course will be removed from your student record and won't appear on your academic transcript. See <a href="#">Academic Calendar</a> for the census dates for each study period.</p>
<b>Withdrawal Date</b> <p>The withdrawal date follows the census date, and is the last day on which you can withdraw from a course and have it recorded as 'withdrawn' (W) on your academic record. The full cost of tuition fees and student contribution amounts are charged for all withdrawals made after the census date, including up to and after the withdrawal date. A 'W' grade does not contribute towards the calculation of your grade point average (GPA).</p>
<b>Withdrawal-Fail Date</b> <p>The withdrawal-fail date follows the withdrawal date, and is the last day on which you can withdraw from a course and have it recorded as 'withdrawn-fail' (WF) on your academic record. The full cost of tuition fees and student contribution amounts are charged for all withdrawals made after the census date, including up to and after the withdrawal-fail date. A 'WF' notation contributes a grade point of 1.5 towards the calculation of your grade point average (GPA).</p>
<b>Note:</b> Critical dates that fall on a public holiday or weekend will remain in effect and will not be altered to a different date. Online transactions completed on those days (withdrawals and/or payments) will take effect from the actual date on which they were made. For more information see the <a href="#">Enrolment Policy   Policies and Procedures   Adelaide University</a> .

## CONTACTS

### **Student Assist**

For general enrolment support, myEnrolment queries, fee queries or course and program queries.

<https://adelaideuni.edu.au/students/student-services/student-assist/>

Phone: 1300 301 703

### **IT Services for Students**

For all technical support including login, username and password problems, as well as print and internet quotas.

<https://adelaideuni.edu.au/about/support/technology/>

Phone: +61 8302 5000

### **Student Services**

Support and services for students.

[Student services](#)

### **Support Services**

Resources and services for students.

[Support services](#)

## TERMINOLOGY

<https://adelaideuni.edu.au/about/university-glossary/>